# COVID-19 update

### **Training courses**

Stryker has been closely tracking the impact and spread of the coronavirus disease (COVID-19) and is taking action to help protect our employees, customers and communities. In conjunction with the travel restrictions that have been put in place, we are implementing guidelines for upcoming training courses.

#### **Training guidance**

- All training courses/meetings that require participants to travel should be canceled, postponed or offered via teleconference through June 30, 2020.
- Business-critical trainings (i.e., mandated trainings for safe and effective use of products, sales training, MPS, required general employee protocol, etc.) can be held with limited attendees, in small groups or offered via teleconference. If travel is required, it must be approved by senior leadership.
- Regardless of the guidance, any employee may elect to postpone or cancel any travel if they are uncomfortable traveling at this time.
- Employees will limit training courses to fewer than 10 people when possible. If more than 10 people plan to participate, senior leadership approval is required.
- Onsite meeting support will be limited to local representatives unless approved by senior leadership.
- Employees and/or agents must be registered for the training course and/or have a badge in order to participate.
- All meetings will be touch- and handshake-free to minimize the potential transmission of any illness. Frequent hand hygiene is required.
- Employees will not attend any meetings or conferences if they are feeling sick.
- Employees will maintain at least two meters (six feet) distance between themselves and others.
- Anyone symptomatic, for example coughing or sneezing, should not attend the training, or should leave as soon as symptoms start.

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• All international travel requiring employees to travel from one country to another is prohibited unless approved by a division president.

This is a changing and dynamic situation that we are monitoring very closely. We will continue to prioritize the safety of our employees, customers and communities when considering holding any training courses.

This guidance is intended to be temporary and may be expanded, extended or terminated by Stryker at any time.