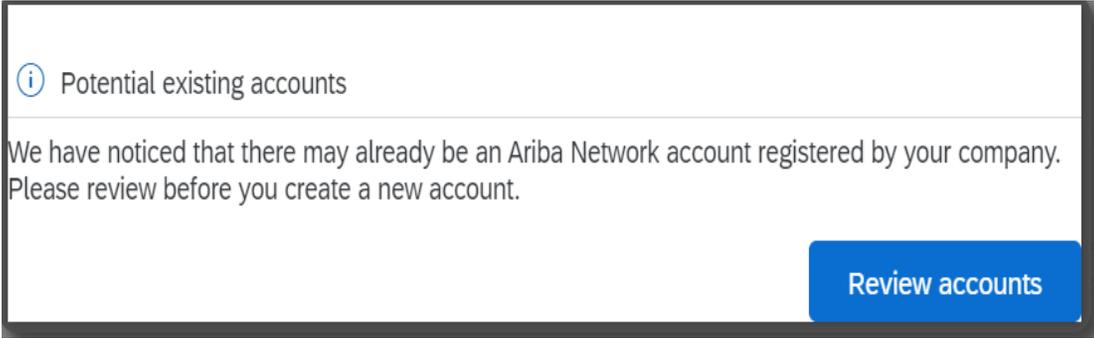
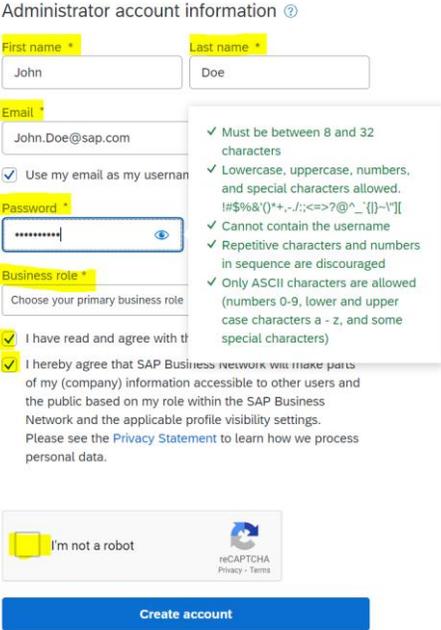


Accepting the Trading Relationship Request (TRR)

Description	Screenshot
<p>What is the TRR?</p> <p>The TRR is an electronic agreement that connects Stryker and its suppliers on the SAP Business Network. It comes in the form of email from SAP at “<i>ordersend-prod@ansmtp.ariba.com</i>” and has to be accepted electronically.</p> <p>Once you receive the email, click on the link to proceed. This will take you to the Ariba Network sign in page.</p>	<p>The screenshot displays an email and the Ariba Network sign-in page. The email header includes:</p> <ul style="list-style-type: none"> From: A Buyer Inc. <ordersend-prod@ansmtp.ariba.com> To: A Supplier Cc: Subject: A Buyer, Inc. is converting to document exchange on the Ariba Network <p>The email body contains the following sections:</p> <ul style="list-style-type: none"> ACTION REQUIRED: A section with instructions on how to proceed, including a link to click here to proceed. NOTES: A list of bullet points providing additional information about the TRR process, such as account creation, training, and benefits. <p>The screenshot also shows the Ariba Network sign-in page, which includes a header with the Ariba Network logo and a 'Help Center' link. The main content area is titled 'Welcome to Ariba@ Network' and features a notification bar stating 'SMO Buyer has invited you to join Ariba Network'. Below this, there are two main sections: 'New User' and 'Existing User'. The 'New User' section includes a 'Register Now' button and a link for further questions. The 'Existing User' section includes a 'Confirm' button and a 'Forgot Password?' link.</p>

Description	Screenshot
<p>Two options to accept</p> <p>When accepting the TRR there are two options for suppliers. You may be prompted to review potential existing accounts.</p> <ol style="list-style-type: none">1. New User – select Register Now to create a new SAP Business Network Account.2. Existing User – Log in using your current SAP username and password to accept the TRR under an existing SAP Business Network account. <p>Reasons to create a new account:</p> <ul style="list-style-type: none">• You do not already have an existing SAP business network account• You have an existing network account but prefer to separate the transactions (manage multiple accounts)	 <p>The screenshot shows a notification box with a grey header containing an information icon and the text 'Potential existing accounts'. Below the header, the main text reads: 'We have noticed that there may already be an Ariba Network account registered by your company. Please review before you create a new account.' At the bottom right of the box is a blue button with the text 'Review accounts'.</p>

Description	Screenshot
<p>If selecting to accept the TRR with an existing account, you will be connected with Stryker and use your profile as normal.</p> <p>If you select to create a new account, you will be prompted to enter all of your information into SAP. Once you have filled out the required information your connected account will be created.</p>	 <p>Administrator account information ?</p> <p>First name * Last name *</p> <p>John Doe</p> <p>Email *</p> <p>John.Doe@sap.com</p> <p><input checked="" type="checkbox"/> Use my email as my username</p> <p>Password *</p> <p>*****</p> <p>Business role *</p> <p>Choose your primary business role</p> <p><input checked="" type="checkbox"/> I have read and agree with the terms and conditions</p> <p><input checked="" type="checkbox"/> I hereby agree that SAP Business Network will make parts of my (company) information accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings. Please see the Privacy Statement to learn how we process personal data.</p> <p><input type="checkbox"/> I'm not a robot reCAPTCHA Privacy - Terms</p> <p>Create account</p> <ul style="list-style-type: none">✓ Must be between 8 and 32 characters✓ Lowercase, uppercase, numbers, and special characters allowed. !#\$%&'()*+,-./:;<=>?@^_`{ }~"[]✓ Cannot contain the username✓ Repetitive characters and numbers in sequence are discouraged✓ Only ASCII characters are allowed (numbers 0-9, lower and upper case characters a - z, and some special characters)

Description

Confirming Acceptance

Sometimes the TRR does not automatically accept when you create a new account or connect an existing one.

To double check this, you will start by selecting your profile in the top right corner of the Ariba homepage.

From there, select Settings, then Customer Relationships.

After that you will be brought to a screen showing your current relationships held within the SAP Business Network portal.

From there you will be able to find the Stryker relationship and make sure that your Trading Relationship Request is showing as accepted.

Screenshot

