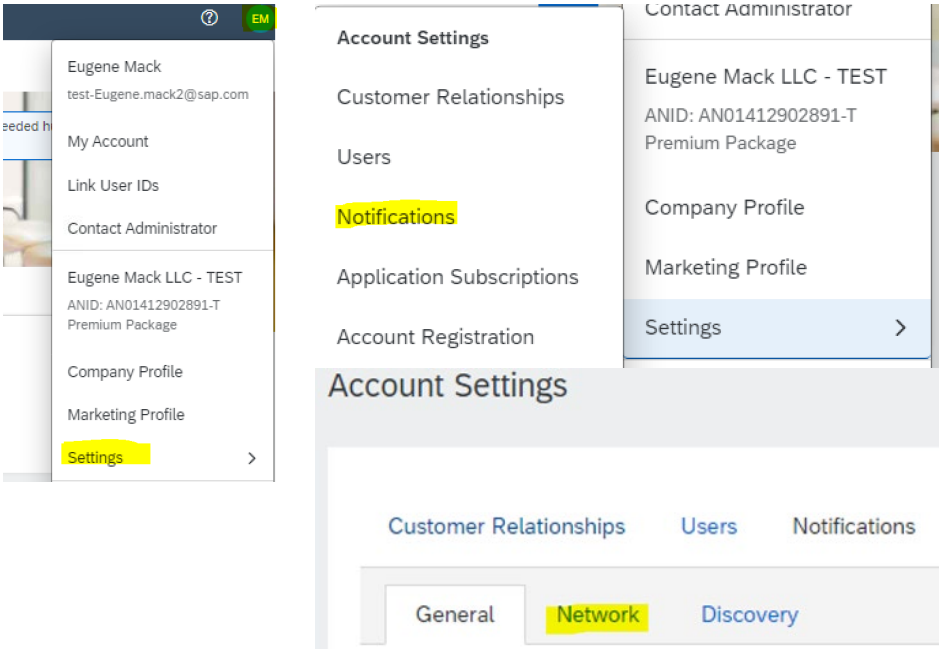
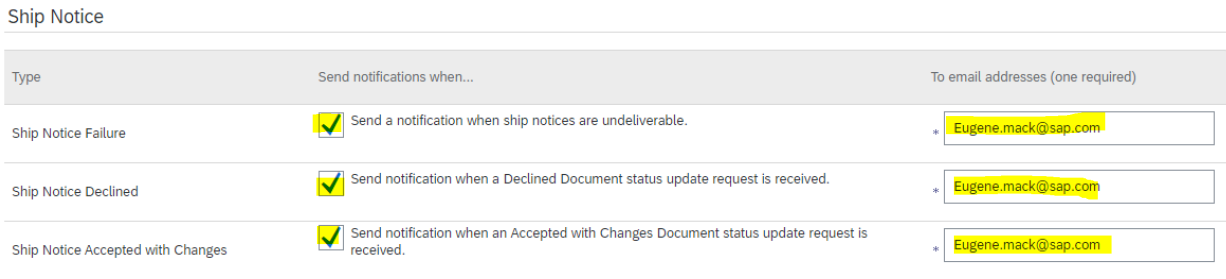


Configure ASN Failure Notifications

Walkthrough on how to configure Ship Notice Failure Notifications

	Screenshot
<ol style="list-style-type: none">1. Login to your supplier account at supplier.ariba.com2. Click initials in top right-hand corner of homepage and click settings:3. Select "Notifications":4. Click the Network sub tab:	 <p>The screenshot displays the Ariba user interface. On the left, a user profile dropdown menu is open, showing the user's name 'Eugene Mack' and email 'test-Eugene.mack2@sap.com'. Below this, a list of settings options is visible, with 'Settings' highlighted in yellow. On the right, a 'Contact Administrator' panel shows details for 'Eugene Mack LLC - TEST', including the ANID 'AN01412902891-T' and 'Premium Package'. Below these panels, a navigation menu for 'Account Settings' is shown, with 'Notifications' highlighted in yellow. Underneath, a sub-menu for 'Account Settings' is visible, with 'Network' highlighted in yellow.</p>

	Screenshot												
<p>5. Click the check box for “Ship Notice Failure” and insert up to 3 email addresses to receive this notification. It should contain the email address of the resource at your organization who will be submitting Ship Notices:</p>	 <table border="1"><thead><tr><th>Type</th><th>Send notifications when...</th><th>To email addresses (one required)</th></tr></thead><tbody><tr><td>Ship Notice Failure</td><td><input checked="" type="checkbox"/> Send a notification when ship notices are undeliverable.</td><td>* Eugene.mack@sap.com</td></tr><tr><td>Ship Notice Declined</td><td><input checked="" type="checkbox"/> Send notification when a Declined Document status update request is received.</td><td>* Eugene.mack@sap.com</td></tr><tr><td>Ship Notice Accepted with Changes</td><td><input checked="" type="checkbox"/> Send notification when an Accepted with Changes Document status update request is received.</td><td>* Eugene.mack@sap.com</td></tr></tbody></table>	Type	Send notifications when...	To email addresses (one required)	Ship Notice Failure	<input checked="" type="checkbox"/> Send a notification when ship notices are undeliverable.	* Eugene.mack@sap.com	Ship Notice Declined	<input checked="" type="checkbox"/> Send notification when a Declined Document status update request is received.	* Eugene.mack@sap.com	Ship Notice Accepted with Changes	<input checked="" type="checkbox"/> Send notification when an Accepted with Changes Document status update request is received.	* Eugene.mack@sap.com
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Ship Notice Accepted with Changes	<input checked="" type="checkbox"/> Send notification when an Accepted with Changes Document status update request is received.	* Eugene.mack@sap.com											
<p>6. Click “Save” at the bottom of the screen:</p>	